

Pennsylvania Academy of Family Physicians

Code of Conduct

The Pennsylvania Academy of Family Physicians (PAFP) values the diversity of views, expertise, opinions, backgrounds, and experiences offered by speakers, attendees and vendors and is committed to providing a safe, productive and welcoming environment for all event participants. This policy applies to all locations and situations where PAFP business is conducted and to all PAFP-sponsored activities and events. PAFP prohibits any form of harassment whatsoever. Harassment intended in a joking manner is still considered unacceptable.

This Code of Conduct is important to providing an inclusive, supportive and collaborative environment for all.

- All event or meeting attendees must wear a PAFP name badge while in attendance at events. Badges are monitored to prevent unauthorized entry.
- Treat all participants, attendees, staff and vendors with kindness, respect and consideration, valuing a diversity of views and opinions (including those you may not share).
- Communicate openly with respect for other participants, critiquing ideas rather than individuals.
- Refrain from demeaning, discriminatory, or harassing behavior and speech directed toward other attendees, participants, staff and suppliers/vendors.
- Be mindful of your surroundings and of your fellow participants. Alert PAFP staff if you notice a dangerous situation or someone in distress.
- Respect the rules and policies of the meeting venue, PAFP-contracted facility, or any other venue.
- Silence mobile devices while in meetings by putting on vibrate.
- Dress appropriately for PAFP functions and check with staff for a dress code for a particular event if you are unsure.
- Attendance at a PAFP event provides permission of PAFP to utilize photographs, audio recordings, and videos taken onsite, including the attendee's name, image, likeness, voice, statements, and surroundings (including exhibitor booths), for commercial or promotional purposes, in any medium or context now known or later developed, without further authorization.

Social Media - Live-tweeting and sharing of PAFP content on social media is welcome as a way to spread information throughout social networks. For Twitter, please use the hashtag #PAFPCME.

If a particular speaker does not wish to have his/her content shared by Twitter, Facebook, or other social networks, he/she should make an announcement before and during his/her presentation. Courtesy in communications is key and PAFP strongly encourages compliance with speaker requests regarding social-media sharing. Concerns and questions about this policy should be directed to PAFP staff.

Actual or suspected occurrences of harassment should be reported immediately to PAFP staff which will then be promptly investigated. PAFP will immediately take any necessary and appropriate action.

If you see any type of suspicious activity, this too should be reported immediately to a PAFP staff member.